

**Greysouthen Village Hall Committee Meeting**  
**Tuesday 12 November 2024, 7.00pm in the Village Hall**

|     | Item                            | Notes                                                                                                                                                                                                                                                                                                                       | Action                           |
|-----|---------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|
| 1.  | <b>Present</b>                  | Jen McCulloch (Chair), Adrian Sims (Vice-Chair & Bookings), Chris Scrugham (Treasurer), Gwyn Lloyd (Secretary / Bowls), Roger James (Facilities Manager), Janette Pollitt (H&S), Howard McCulloch (Seniors), Ewan Roberts (Parish Council)                                                                                  |                                  |
| 2.  | <b>Apologies</b>                | Hannah Gate (Grasshoppers)                                                                                                                                                                                                                                                                                                  |                                  |
| 3.  | <b>Minutes</b>                  | The minutes of the meeting of 1 October 2024 were approved and signed.                                                                                                                                                                                                                                                      |                                  |
| 4.  | <b>Declarations of Interest</b> | None                                                                                                                                                                                                                                                                                                                        |                                  |
| 5.  | <b>Matters arising</b>          | 1. <b>Insurance</b> – awaiting response about 'desktop' building survey<br>2. <b>Insurance Questionnaire</b> – estimate of number of attendees requested.                                                                                                                                                                   | <b>Jen</b><br><br><b>Jen</b>     |
| 6.  | <b>Chair's update</b>           | 1. <b>Asbestos Survey</b> – hall was found to have the lowest grade of risk<br>2. <b>Bat Survey</b> – old droppings found above kitchen ceiling. No signs of current bat activity. Copy to be sent to Architect.<br>3. <b>Hire Agreement</b> – updated<br>4. <b>Lease</b> – draft document from Harris Estate still awaited | <b>Jen</b><br><br><br><b>Jen</b> |
| 7.  | <b>Risk Management</b>          | <b>1. Inspection of concrete slab</b> – no longer possible to assess condition of slab, adjacent to Greysouthen House, due to shillies being placed over it (without permission).                                                                                                                                           |                                  |
| 8.  | <b>Treasurer</b>                | 1. Income to date: £6,430; expenditure: £3,339. Income excess over expenditure: £3,100. Retained funds: £20,000. Current working balance: £23,019.                                                                                                                                                                          |                                  |
| 9.  | <b>Grants</b>                   | 1. No report                                                                                                                                                                                                                                                                                                                |                                  |
| 10. | <b>Secretary</b>                | 1. <b>Policy documents</b> – up to date                                                                                                                                                                                                                                                                                     |                                  |

|     |                                   |                                                                                                                                                                                                                                                                                                                    |                                     |
|-----|-----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|
|     | <b>and Documents</b>              |                                                                                                                                                                                                                                                                                                                    |                                     |
| 11  | <b>Maintenance</b>                | 1. No issues reported.                                                                                                                                                                                                                                                                                             |                                     |
| 12. | <b>Village Hall Development</b>   | 1. <b>Building Regulations</b> – outline plans had been submitted for consideration.<br>2. <b>Asbestos Survey</b> – see item 6. Chair's Update<br>3. <b>Bat Scoping Survey</b> – see item 6. Chair's Update                                                                                                        |                                     |
| 13  | <b>Bookings &amp; User Groups</b> | 1. Nothing to report                                                                                                                                                                                                                                                                                               |                                     |
| 14. | <b>Marketing and Website</b>      | 1. Nothing to report                                                                                                                                                                                                                                                                                               |                                     |
| 15  | <b>Events</b>                     | 1. <b>30 November: Christmas Market 11.00am to 2.00pm</b><br>2. <b>14 December: Christmas Wreath Making</b> two sessions<br>3. <b>20 December: Christmas Whisky Tasting</b><br>4. <b>21 December (morning): Family Christmas Breakfast</b> with Santa<br>5. <b>21 December (evening): Christmas Social Evening</b> | <b>Howard Volunteer Events Team</b> |
| 16  | <b>AOB</b>                        | 1. None                                                                                                                                                                                                                                                                                                            |                                     |
| 17  | <b>DoNM</b>                       | <b>Tuesday, 21 January 2025 at 7.00pm</b>                                                                                                                                                                                                                                                                          |                                     |

The meeting closed at 8.00 pm



